

## PTO MEETING MINUTES

December 8, 2005

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**Attending:** Maria MacIver, Marianne Harte, Debra Dubovy, Linda Pompey, Jill Whitcomb, Colleen Harding, Susan Hanks, Patti Connolly, Lynn Norbury, Kristin Olsen, Sherry Kearns, Lisa Canavan, Michelle Glennon, Stephanie Peters, Donna Brady, Linda Neville, Ann Marie Dunn, Lisa Campbell, Sharon Striglio, Susan Kestler and Nancy Sullivan

**Minutes:** Motion to approve November Minutes made by Lisa - Unanimously Approved.

**Treasurer's Report:** Linda reported that there is \$19,400 in the bank. Outstanding requests have not been fulfilled because she has not received the receipts. There is approximately \$3,000 outstanding. Lisa & Ann Marie reported that the magazine drive is complete. Total profit should be approximately \$1,000. The group will need to review their options for a Fall 2006 fundraiser.

**Funding Requests:** The Treasurer suggested that the group consider liability insurance for the PTO. Susan Kestler should have this information, if it was not given to Chris Kinnally. Details to be discussed at the next meeting.

**Cookie Challenge:** Patti said everything is going great. She spent \$330-\$340 which was under the amount requested. She did use some Stop & Shop and Shaw's gift certificates to help keep the amount below the request. There are already 20 pre-registered cookie entries. A sheet circulated for people to sign up for the activity they want to help with. All helpers should arrive at Memorial School by 8:30 am (no earlier than 8).

**PTO Logo:** Stephanie spoke to Mr. Tirrell and he was very receptive to the idea. They would like to get the school involved and have 3 finalists by the end of January. Stephanie made a motion for a \$50 bond or gift certificate for the winner. Motion approved.

### **Committees:**

**Events Committee,** Stephanie Peters, and Chairperson - their committee had a handout and some short-term hits for approval. They would like to start with a Teacher Appreciation Lunch on January 19<sup>th</sup>, which is a half day. Attention was brought to National Teacher Appreciation week during the 1<sup>st</sup> week in May. The committee would like to do this in January as well as something in May, like the back to school breakfasts. A motion was made to go forward. It was unanimously approved.

The group discussed the overlap of many of their ideas with Park & Rec. A motion was made to move forward with a Park & Rec liaison to Bill Brady. It was unanimously approved.

A motion was made to move forward with the Math Moves U Program. Raytheon sponsors this and the winning essay wins \$1000 for the student as well as \$1000

for their school. A motion was made to move forward with this by making a flyer for the math teachers to plug. It was unanimously approved.

Joan MacDonald has offered to set up Parent Educational Workshops through the South Shore Health grants. This would especially benefit middle school parents. Joan cannot offer this under the HFN (Hull Family Network) umbrella, but can look into bringing these workshops if sponsored by the PTO. A motion was made to move forward. It was unanimously approved.

**Book Clubs and a reading program** were discussed. Since most teachers already require 15-20 minutes of reading for homework each night, there was some discussion as to whether this program would work and if so, how best to implement it. This will be looked into further.

**The Volunteer for Me** program was discussed. Members agreed that you couldn't require or track volunteerism. There was quite a deep discussion on volunteering, surveying parents/teachers, offering support/advocacy, a logo and the website. Members stated that the committees are OVERLAPPING. It was agreed that these issues belong in...

**The Communications Committee**, Marianne Harte and Chairperson - Their committee spent 4 hours discussing such topics. They want to get all information out there so that if parents want to get involved, they'd have the correct tools to do so. They want to send a formalized brochure. They will come back with their top 3-5 priorities. Some sample survey questions were: what are you willing to participate in?, what fundraising efforts would you be willing to participate in?, are you interested in volunteering?, and what are your needs as a parent/teacher?

It was agreed that it would be helpful to have a meeting with with HASC and the Boosters.

**Fundraising Committee:** The committee wanted the group to consider their request to raise money for the Jacobs School only and whether this would be allowed under the current bylaws. Discussion ensued, with members expressing their opinions – both pro and con. A few members of this committee expressed concerns about the meeting time during the morning when they work during the day, as well as the fact that they had not seen the minutes. The committee chairs were asked to work to accommodate everyone's schedule and forward minutes for review to all members prior to submitting them back to the general group. The president and vice president should be copied on all scheduled meetings.

8:50 – Meeting Close